

# Cassie Cloutier

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New York, NY | (413)439-5435 | cassandracloutier@gmail.com

## Education

**Marymount Manhattan College (MMC) | Graduated May 2019**

**Minnechaug Regional High School | Graduated June 2015**

## Experience

**Intimacy Director | Bare in The Church | January-March 2019**

- Established consent and context to guide the staging of intimate scenes
- Served as liaison between actors and artistic teams in communicating physical and emotional needs

**Production Dramaturg | MMC | May 2018-May 2019**

- Offered research and playwriting support for a theatrical exchange between college students and currently incarcerated individuals
- Created rehearsal presentations, a dramaturgical blog, lobby display and program note

**Administrative Intern | WP Theater | June 2017-January 2018**

- Managed databases, administrative schedules and subscriber correspondence
- Supported season event planning and assisted with readings, celebrations, and first rehearsals

**Co-Producer | Who Cares Cabaret | April 2017**

- Produced a benefit at Feinstein's/54 Below for Broadway Cares Equity Fights AIDS

**Publicity Intern | Williamstown Theatre Festival | June-August 2016**

- Coordinated and facilitated press interviews with artists
- Created press releases and daily clippings reports
- Organized press coverage: scheduling, seating, press packets, meeting press at the theater

**Box Office Associate/ Bartender | WP Theater | October 2017-present**

**Nanny | Private Families | August 2015-Present**

**Research Assistant | Professor Haila Strauss | May 2018-January 2019**

**Teacher's Assistant | MMC | August 2016-May 2017**

**Correspondent | Wilbraham-Hampden Times | July 2014-January 2016**

**Resident Advisor | MMC | August 2016-May 2017**

**Assistant Dance Teacher | The Dance Studio | August 2013 – June 2015**

**Swim Instructor | Scantic Valley YMCA | August 2013-June 2014**

## References

Michael Sag

Managing Director, WP Theater

212.765.1706 | michael@wptheater.org

Jill Stevenson

Professor of Theatre Arts, MMC

212.517.0617 | jstevenson@mmm.edu

## Skills

Microsoft Office Suite, GSuite, Ovation Ticketing, Salesforce Patron Manager, Adobe InDesign, WordPress, Wix, CPR certified, Phone etiquette, Proofreading, Research, Basic sound recording/editing